

Change of Ownership - Food Premises

TO BE COMPLETED BY BOTH PARTIES



Contact: Environmental Health Services **t** 1300 653 356 **f** 9581 4500 **e** info@kingston.vic.gov.au

PLEASE PRINT

This section is to be completed by the current proprietor

Must be individuals Name or Pty Ltd Company.

Trading Name			
Premises Address			
Licence Number			
Proprietor Name:			
Signature:		Date	
Name (please print)		Position	

This section to be completed by the proposed proprietor

Must be individuals Name or Pty Ltd Company. Residential address if individual and Registered Office if Pty Ltd Company.

Proprietor			
Address			
Trading Name			
Phone BH		Mobile	
Email			
Postal Address			
Food Safety Supervisor			
Food Safety Program			
ABN			
Signature		Date	
Full Name (please print)		Position	

community inspired leadership

kingston.vic.gov.au

Cheltenham 1230 Nepean Highway Chelsea 1 Chelsea Road

1300 653 356 131 450 03 9581 4500 PO Box 1000, Mentone 3194 info@kingston.vic.gov.au Ausdoc DX 19401 Mentone [cityofkingston](https://www.facebook.com/cityofkingston) [kingstoncc](https://twitter.com/kingstoncc)

Please note: Environmental Health recommends that you **contact both Planning and Building Departments** on 1300 653 356 to ensure that **relevant Planning and Building permits have been issued** and to check if there are **any outstanding Planning or Building Act Notices or Orders relating to the property**. (Fees may apply).

Please note: A change of ownership inspection will be conducted by an Environmental Health Officer within 30 days of notification.

Signature

Date..... Enclosed inspection fee of \$.....

CODE	ACTIVITY	ACC. NO.	AMOUNT	GST
SOLI	Change of Ownership	2002.1228	\$378	Exempt

Fees Valid from 1 July 2023 until 30 June 2024

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