

1 APRIL TO 12 APRIL 2024



School Holiday Program

SOUTHMOOR PRIMARY SCHOOL
CHELSEA PRIMARY SCHOOL



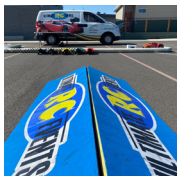
ENROL AT

kingston.vic.gov.au/schoolholidayprogram

Enrolments open: 9am Monday 4 March | Enrolments close: 5pm Friday 22 March

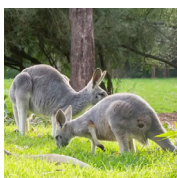
week one PROGRAM HOURS 7.30AM - 6PM

MONDAY 1 APRIL
PUBLIC HOLIDAY - NO PROGRAM



TUESDAY 2 APRIL
 **WORKSHOP**
ULTIMATE REMOTE-CONTROL RACING
\$97 Full Fee / Fee after Max CCS* \$14.06


Embark on a holiday of fun and creativity! Get ready for Ultimate Remote Control Car Racing fun with driving lessons, jumps for every child, team games, a staff race, Q&A time, and awesome stunt displays! After, play with cool playdough, make awesome group collages & colour, and feel the excitement of dodgeball.



WEDNESDAY 3 APRIL
 **EXCURSION - HEALESVILLE SANCTUARY**
\$115 Full Fee / Fee after Max CCS* \$16.67

Healesville Sanctuary in the Yarra Valley is the best spot to see Aussie wildlife in their natural home. With koalas, kangaroos, and more, explore the 70-acre bushland for up-close animal encounters. Discover the Wildlife Health Centre, where experts care for injured animals. Join us to connect with nature and save endangered species!



THURSDAY 4 APRIL
 **WORKSHOP - SUPREME INCURSIONS**
COMMANDO KIDS
\$97 Full Fee / Fee after Max CCS* \$14.06

Calling all Commando Kids! We need you to gear up for a mission of exciting problem-solving activities! Put on your game face as you tackle four uniquely designed activities! Then turn everyday items into awesome art, play Scattergories and tennis for super fun teamwork. Join in and let your creativity shine!



FRIDAY 5 APRIL
 **IN-HOUSE - CREATIVE CARNIVAL**
WHERE IMAGINATION TAKES FLIGHT!
\$75 Full Fee / Fee after Max CCS* \$10.87

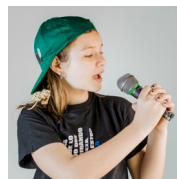
Let your creativity soar! Paint on canvas, make cool jewellery, and join fun competitions. Enjoy making mini pizzas too! We can't wait to share our world of creative fun!


week two PROGRAM HOURS 7.30AM - 6PM



MONDAY 8 APRIL
 **IN-HOUSE - ADVENTURE EXTRAVAGANZA**
FUN AND GAMES!
\$75 Full Fee / Fee after Max CCS* \$10.87

Ready for Week 2 of holiday fun? Play 'Spoons,' shine in the Talent Show, and enjoy outdoor games like Forty-Forty. Get cooking with yummy spinach and feta pinwheels! Join the adventure!



TUESDAY 9 APRIL
 **WORKSHOP - LEARN TO BEATBOX!**
\$97 Full Fee / Fee after Max CCS* \$14.06

In the 'Learn to Beatbox!' workshop, you will dive into dynamic activities like name the song, storytelling, beatbox battles, showcase, learning beats, create a human drum kit, and record a collaborative beat. Then, get wild with animal trivia, make animal friends, and race for a roaring holiday adventure!



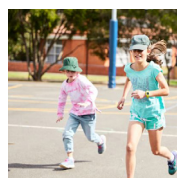
WEDNESDAY 10 APRIL
 **EXCURSION - VILLAGE MOVIES**
& KINGSTON HEATH RESERVE
\$115 Full Fee / Fee after Max CCS* \$16.67

Enjoy a morning watching comedy and action of Kung Fu Panda 4 on the silver screen at Village Cinemas. Then, stretch your muscles as you enjoy some free play at Kingston Heath Reserve. Followed by cool crafts and a 'round the world' basketball game back at the program.



THURSDAY 11 APRIL
 **WORKSHOP - WILD ACTION!**
BACKYARD BIODIVERSITY
\$97 Full Fee / Fee after Max CCS* \$14.06

Join Wild Action's Backyard Biodiversity workshop fun for all ages! Discover Melbourne's local animals, learn about their roles in ecosystems, and understand human impact. Finish off the day of learning with kinetic sand, 'Octopus' running game, and baking/cupcake decorating.



FRIDAY 12 APRIL
 **IN-HOUSE - GRAND FINALE FIESTA!**
\$75 Full Fee / Fee after Max CCS* \$10.87

End the holidays with creativity, games, and movie magic! Paint your face, get cool tattoos, play line tigg, and enjoy a movie afternoon.

CHILD CARE SUBSIDY (CCS)

IN-HOUSE

Daily Total Fee \$75
Fee after Max CCS* \$10.87

*Child Care Subsidy may apply

WORKSHOP

Daily Total Fee \$97
Fee after Max CCS* \$14.06

*Child Care Subsidy may apply

EXCURSION

Daily Total Fee \$115
Fee after Max CCS* \$16.67

*Child Care Subsidy may apply

***PLEASE NOTE:** this is an indication only of the maximum Child Care Subsidy (CCS) a family can be entitled to. The amount of CCS you can get depends on your circumstances and the hourly rate cap set by the Government. To find out if you are eligible, simply log into MyGov and complete your CCS Assessment.

MORE INFORMATION:

kingston.vic.gov.au/schoolholidayprogram

HOW TO BOOK

1. Choose the days for your child
2. Fill out FORM A Application for Enrolment
3. Fill out FORM B Excursion Permission
4. Fill out FORM C Booking & Payment

PLEASE NOTE: If you have a completed 2024 enrolment with City of Kingston's before or after school care you only need to complete forms **B** and **C**.

Download
forms
online!

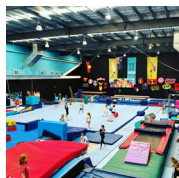
week one PROGRAM HOURS 7.30AM - 6PM

MONDAY 1 APRIL
PUBLIC HOLIDAY - NO PROGRAM



TUESDAY 2 APRIL
WORKSHOP - MAD ABOUT SCIENCE
\$97 Full Fee / Fee after Max CCS* \$14.06

Embark on a holiday of fun and creativity! Join in for cool chemical reactions, dry ice wonders, and a thrilling experience for budding mad scientists in our Mad About Science workshop. Followed by playdough, group collages, colouring, and dodgeball excitement. Join the fun now for an amazing adventure!



WEDNESDAY 3 APRIL
EXCURSION - EASTERN GYMNASTICS CLUB
\$115 Full Fee / Fee after Max CCS* \$16.67

Introducing Eastern Gymnastics Club – where two awesome clubs become one! Explore bars, trampolines, vaults, and beams for everyone. In the afternoon, chill with loom band making and kinetic sand fun!



THURSDAY 4 APRIL
WORKSHOP
ANIMALS OF OZ: ANIMALS GALORE
\$97 Full Fee / Fee after Max CCS* \$14.06

Gear up for a creative day! Join our Animals of Oz: Animals Galore workshop to meet and touch Australia's unique fauna, followed by crafting origami animals, paper bag puppets, and silly safari masks. Enjoy outdoor fun with a game of Sleeping Lions. Join us for crafts, imagination, and a day of excitement!



FRIDAY 5 APRIL
IN-HOUSE - IT'S A LONG WAY TO THE TOP IF YOU WANT A SAUSAGE ROLL
\$75 Full Fee / Fee after Max CCS* \$10.87

Let the fun begin! Dance around with games of musical chairs/musical statues, get creative painting canvases, and make delicious sausage rolls. Enjoy a day of laughter, art, and tasty treats!

week two PROGRAM HOURS 7.30AM - 6PM



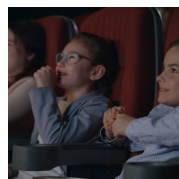
MONDAY 8 APRIL
IN-HOUSE - PLAYFUL PALOOZA: WHERE CREATIVITY, ART, AND SPORTS COLLIDE!
\$75 Full Fee / Fee after Max CCS* \$10.87

Week 2 at Chelsea Holiday Program = jam packed fun! Group collage, glow in the dark lava challenge, paper pinwheels, and running races. Get ready for a day of excitement, challenges, and creativity!



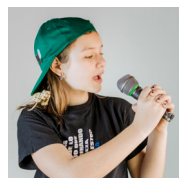
TUESDAY 9 APRIL
WORKSHOP - GECKO KIDS MINI OLYMPICS
\$97 Full Fee / Fee after Max CCS* \$14.06

Get inspired for the next generation of Aussie Olympians with Gecko's MINI-OLYMPIC Games! Enjoy track & field challenges, sports activities, and games for serious fun. Plus, a day of tasty delights with mini pizzas, playtime with mini world loose parts, and a messy Oobleck adventure in the afternoon. Let the fun begin!



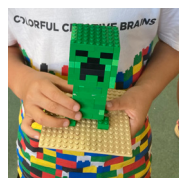
WEDNESDAY 10 APRIL
EXCURSION - VILLAGE MOVIES & BICENTENNIAL PARK
\$115 Full Fee / Fee after Max CCS* \$16.67

Enjoy a morning watching comedy and action of Kung Fu Panda 4 on the silver screen at Village Cinemas. Then, stretch your muscles as you enjoy some free play at Bicentennial Park. Return relaxed and ready to make some cool hama bead creations and work together to create a colouring roll mural.



THURSDAY 11 APRIL
WORKSHOP - LEARN TO BEATBOX!
\$97 Full Fee / Fee after Max CCS* \$14.06

In the 'Learn to Beatbox!' workshop, you will dive into dynamic activities like name the song, storytelling, beatbox battles, showcase, learning beats, create a human drum kit, and record a collaborative beat. We have a magical day ahead! Brew potions outside, play Wii games, and bake berry muffins. Join us for enchantment and excitement!



FRIDAY 12 APRIL
IN-HOUSE - GRAND FINALE FIESTA!
\$75 Full Fee / Fee after Max CCS* \$10.87

End the holidays with an exciting day ahead! Slime, Lego challenges, line tigg, and a fun movie afternoon. Join us for a day of creativity, games, and movie magic!

CHILD CARE SUBSIDY (CCS)

IN-HOUSE

Daily Total Fee \$75
Fee after Max CCS* \$10.87

*Child Care Subsidy may apply

WORKSHOP

Daily Total Fee \$97
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*Child Care Subsidy may apply

EXCURSION

Daily Total Fee \$115
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MORE INFORMATION:

kingston.vic.gov.au/schoolholidayprogram

HOW TO BOOK

1. Choose the days for your child
2. Fill out FORM A Application for Enrolment
3. Fill out FORM B Excursion Permission
4. Fill out FORM C Booking & Payment

PLEASE NOTE: If you have a completed 2024 enrolment with City of Kingston's before or after school care you only need to complete forms **B** and **C**.

Download forms online!

IMPORTANT INFORMATION AND BOOKING DETAILS

FEES

In-house \$75

Workshop and Excursion fees are dependent on the weather and the activity booked for the day and will be advertised for each School Holiday period.

HOW TO BOOK

Enrolments open:

9am Monday 4 March 2024

Enrolments close:

5pm Friday 22 March 2024

Submit your completed forms to the School Holiday Program Office via email schoolholidayprogram@kingston.vic.gov.au

In-person bookings at participating schools will not be accepted. An enrolment and booking request does not confirm your child's place. All bookings are confirmed through **email** from Kingston Council. A **\$5 per day** administration fee will apply to any bookings placed after **5pm Friday 22 March 2024**.

Please note: Child/children must attend the **first and last** day of their booked days in order to receive CCS.

CHILDREN REQUIRING ADDITIONAL SUPPORT

Council's programs aim to be inclusive wherever reasonably practicable, of children with medical conditions, disabilities, challenging behaviours, and those who are at risk of abuse or neglect. Prior to booking, please phone the Kingston School Holiday Program team on 9581 4846 to discuss your specific circumstances and attendance options. Enrolment forms and supporting information for a child who requires support for inclusion in a program need to be submitted by **5pm Friday 15 March 2024** to allow time to apply for support funding.

ABSENCES

If your child is sick or not attending a booked session, please call and notify the administration team before 8.30am. **A credit may be arranged for illness if a medical certificate is provided within five days.**

IMPORTANT INFORMATION

- To qualify to attend an excursion, children must have attended 1 full term of school. If your child is booked in on an excursion day, participation is compulsory.
- Children must be at the venue by **8.30am** on excursion days, to ensure they are accounted for, prepared and ready to go by the departure time.
- Please consider the suitability of the excursion for your child, such as their age and interests.

Our programs operate from **7.30am–6.00pm**.

WHAT TO BRING

- Hat, water bottle, nut free lunch, snacks (in line with anaphylaxis and healthy eating policies)
- Wear appropriate clothing and footwear (covered shoulders and closed shoes) for seasonal change and excursions. No thongs or open-toe shoes. No singlet tops. Children must wear a hat and sun-smart clothing to play outdoors. Please apply sunscreen before arrival, and we'll reapply during the day.

MEDICATION / MEDICAL CONDITIONS

If your child has a medical condition, they cannot attend the program unless medication has been provided. Please provide all necessary medications in their original packaging, clearly labelled with your child's name and use-by date. Speak to educators and complete necessary paperwork on arrival. Action plans and risk minimisation forms are to be completed and submitted with enrolment forms.

Please note: Children are unable to attend our venues without their medication, action plans and risk minimisation plans.

ANAPHYLAXIS POLICY

Parents and/or carers of a child/children diagnosed with anaphylaxis please note: It is conditional of your application for enrolment into the Kingston School Holiday Program that you agree to your child/children's anaphylaxis action plan being displayed in the main room of the venue they are attending. This is to ensure the safest possible environment for the child, and that relevant information is readily available to the program community at all times. All parents will be made aware that children with anaphylaxis will be attending the School Holiday Program.

Please note: A risk minimisation plan is required to be developed for all children who have been diagnosed with anaphylaxis, asthma, diabetes or any other medical condition in consultation with educators upon enrolment.

AGE REQUIREMENT

To qualify for enrolment in the Kingston School Holiday Program children must be attending primary school, aged up to 13 years.

BEHAVIOUR MANAGEMENT POLICY

The City of Kingston reserves the right to immediately cancel the enrolment in the program of any child whose behaviour or influence is regarded as inappropriate or a risk to the health and wellbeing of others.

PRIORITY OF ACCESS

Kingston's School Holiday Program is offered to the general community.

Priority of Access will be given to:

- Children at risk of serious abuse or neglect and families in crisis.
- Children of Aboriginal and Torres Strait Islander families.
- Children attending the host school.
- Children who attend City of Kingston's Before & After School school programs.
- Residents of Kingston.

ENQUIRIES

If you have any questions regarding the School Holiday Program please contact Council's School Holiday Program team:

School Holiday Program Administration Team

☎ 9581 4852

School Holiday Program Coordinator

☎ 9581 4846

VENUE CENTRE CONTACT DETAILS (DURING HOLIDAY PERIOD ONLY)

Chelsea Primary School
Argyle Avenue, Chelsea

☎ 0419 510 695

Southmoor Primary School
Rica Street, Moorabbin

☎ 0400 081 797

DID YOU KNOW?

This program is designed by the children who attend our programs! Many of the program ideas were captured through the feedback from the previous program.



1 APRIL TO 12 APRIL 2024

School Holiday Program

SOUTHMOOR PRIMARY SCHOOL | CHELSEA PRIMARY SCHOOL



The April school holidays are fast approaching. Enrolments will be open from **9am Monday 4 March 2024** and close **5pm Friday 23 March 2024**. All activities and excursions are subject to change.

Child Care Subsidy - Please sign into your myGov account to complete the requirements of the activity test and confirm/re-confirm your enrolment data details on record for CCS to be applied.

The Program and Forms (A, B & C) are now available at kingston.vic.gov.au/schoolholidayprogram. Please ensure ALL relevant forms are completed and submitted via email to schoolholidayprogram@kingston.vic.gov.au

ENROLMENT CHECKLIST

Your current Kingston OSHC Enrolment Status	Forms you need to complete
I have a current XAP City of Kingston 2024 enrolment at one of the City of Kingston's Before and After School Care Programs. If you do not attend our host school for Before and After School Care, you may need to re-enter your payment details on the XAP app if notified by our team.	Form B & C (<i>one per family</i>) Current photo of your child uploaded onto their profile on XAP.
I DO NOT have a current XAP City of Kingston 2024 enrolment. Please note: If you do not have a XAP account, we will create one for you. You will then be asked to add your Direct Debit Details, sign the CWA and acknowledge the Declaration.	Form A Form B Form C Current photo of your child uploaded onto their profile on XAP profile once created. Please note: you will need to complete your enrollment through XAP in order for us to confirm your booking. We will email you further instructions for what is required.
Additional documents for Medical Conditions If your child has any diagnosed medical conditions including asthma, allergies or anaphylaxis.	Action Plan (<i>signed by a doctor</i>) Risk Minimisation Plan Communication Plan Please note: Children cannot attend the service if these plans have not been provided to the coordination unit. <i>* If you have previously provided an Action Plan and it is not more than 2 years old and there have been no changes, you do not have to supply the same documents.</i>

PLEASE NOTE

Children are unable to attend the program until an enrolment form is complete and payment details added to your XAP account. Enrolments are to be submitted via email. For details refer to the back page of the Program Brochure.

SUPPORT FOR INCLUSION

If your child requires support for inclusion in a program, please contact the Holiday Program Coordinator on 9581 4846 to discuss further. Enrolments must be in by Friday 15 March 2024.

Family Youth & Children's Services
City of Kingston

form

A

School Holiday Program

APPLICATION FOR ENROLMENT

Please supply a passport size photo of your child for easy identification by educators.



Child details	CHILD 1	CHILD 2	CHILD 3
First name:			
Family name:			
Address:			
Suburb:			
School child attends:			
Cultural background:			
Child's CRN number:			
Date of birth:			
Gender:	<input type="radio"/> male <input type="radio"/> female <input type="radio"/> other	<input type="radio"/> male <input type="radio"/> female <input type="radio"/> other	<input type="radio"/> male <input type="radio"/> female <input type="radio"/> other
Dietary restrictions: <small>Please specify</small>			
Allergies:			
List any allergies and attach allergy action and risk minimisation plan as required. Please supply a passport size photo of your child for easy identification by educators			
Anaphylaxis:	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no
Has your child been diagnosed as at risk of anaphylaxis? Please attach action and risk minimisation plan and a passport size photo of your child for easy identification by educators			
Diabetes:	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no
Attach action and risk minimisation plan as required. Please supply a passport size photo of your child for easy identification by educators			
Asthma:	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no
Attach action and risk minimisation plan as required. Please supply a passport size photo of your child for easy identification by educators			
Disabilities or additional needs:	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no	<input type="radio"/> yes <input type="radio"/> no
Please attach relevant information, including any relevant medical and needs assessments. Challenging behaviours - Please attach relevant information, including details of the challenging behaviours, and any relevant medical and needs assessments.			
Immunised to school age:	<input type="radio"/> yes <input type="radio"/> no Parent/Guardian initial _____	<input type="radio"/> yes <input type="radio"/> no Parent/Guardian initial _____	<input type="radio"/> yes <input type="radio"/> no Parent/Guardian initial _____
Aboriginal or Torres Strait Island descent:	<input type="radio"/> Torres Strait Islander <input type="radio"/> Aboriginal <input type="radio"/> Neither	<input type="radio"/> Torres Strait Islander <input type="radio"/> Aboriginal <input type="radio"/> Neither	<input type="radio"/> Torres Strait Islander <input type="radio"/> Aboriginal <input type="radio"/> Neither
Photographic consent:	<input type="radio"/> yes <input type="radio"/> no Parent/Guardian initial _____	<input type="radio"/> yes <input type="radio"/> no Parent/Guardian initial _____	<input type="radio"/> yes <input type="radio"/> no Parent/Guardian initial _____
I consent to my child being photographed during activities at the School Holiday Program. Photographs may be used in City of Kingston's advertising and children's portfolios.			

Please remember to attach any information that may be relevant to our capacity to meet the particular needs of your child, including the program plans in relation to challenging behaviours.
If information provided is incomplete or misleading, any decision made as to enrolment may be withdrawn.

Parent / guardian details	PARENT / GUARDIAN 1	PARENT / GUARDIAN 2
Parent / guardian details must be provided unless explanation is provided.		
Full name		
Address:		
Suburb:		
Contact number:	<input type="radio"/> work <input type="radio"/> home	<input type="radio"/> work <input type="radio"/> home
Mobile:		
Relationship to child:		
Date of birth:		
CRN number:	<input type="radio"/> registered for CCS?	<input type="radio"/> registered for CCS?
Status:	<input type="radio"/> Child/family at risk <input type="radio"/> Parent working, studying, training, or seeking employment	<input type="radio"/> Child/family at risk <input type="radio"/> Parent working, studying, training, or seeking employment
Language spoken at home:		
Cultural background:		
Primary email contact:		

Medical details

Medical clinic:		Doctor's name:	
Address:		Phone:	
Health insurance provider:		Membership number:	
Medicare number:		Ambulance member number:	

Emergency contacts / authorised nominees

You must nominate TWO emergency contacts over the age of 18 years (other than the parents/guardians listed on the previous page) to be contacted in the case of an emergency. Please note in the event that if no emergency contacts are provided and educators cannot contact the parents/guardians, then Department of Human Services (DHS) and/or Victoria Police will become your emergency contacts.

I

please insert your name

 (parent/guardian) authorise the following people to:

AUTHORISED NOMINEE 1	AUTHORISED NOMINEE 2
<input type="radio"/> Collect my child from the program	<input type="radio"/> Collect my child from the program
<input type="radio"/> Authorise the service/educators to take my child outside the venue	<input type="radio"/> Authorise the service/educators to take my child outside the venue
<input type="radio"/> Be notified of any accident, injury, trauma or illness involving my child	<input type="radio"/> Be notified of any accident, injury, trauma or illness involving my child
<input type="radio"/> Consent to the medical treatment of my child	<input type="radio"/> Consent to the medical treatment of my child
<input type="radio"/> Request or permit the administration of medication to my child	<input type="radio"/> Request or permit the administration of medication to my child
Name	Name
Relationship to child	Relationship to child
Address	Address
Work/home phone:	Work/home phone:
Mobile:	Mobile:

Parent / guardian signature:

Custody/access arrangements

Are there any court orders or custody access arrangements the service needs to be informed of? ☐ yes ☐ no

If yes, please specify details AND attach court orders.

Chelsea School Holiday Program Off-Site Permission | FREE

Date: 1 - 12 April 2024

Destination: Grassed area opposite Chelsea Primary School Fowler Street / Fowler Street, Chelsea

Depart: 8.30am Return: 5.00pm Transport: Walk

Educator to child ratio: 1 educator for every 15 children, 5-6 Educators will attend if full enrolment numbers are reached on the day.

PLEASE NOTE: Must be signed by parent/gaurdian of child/children attending the Chelsea School Holiday Program

Parent/Guardian signature

LAWFUL AUTHORITY:
Parents: All parents have powers and responsibilities in relation to their children that can only be changed by a court order. The Education & Care Services National Regulations 2012 refer to these powers and responsibilities as "lawful authority". It is not affected by the relationship between the parents, such as whether or not they have lived together or are married. A court order, such as under the Family Law Act, may take away the authority of a parent, or may give it to another person.

Guardians: A guardian of a child also has lawful authority. A legal guardian is given lawful authority by a court order. The definition of "guardian" under the Education & Care Services National Law Act 2012 also covers where a child does not live with his or her parents and there are no court orders. In these cases, the guardian is the person the child lives with who has day-to-day care and control of the child.

PRIVACY STATEMENT:
Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information.

Requests for access and/or correction should be made to Council's Privacy Officer. A full copy of our Privacy Policy can be obtained from kingston.vic.gov.au

CONSENT

I consent to the staff of 'City of Kingston' seeking medical treatment by a medical practitioner, hospital or ambulance service, or where appropriate, administer such emergency medical treatment as is reasonably necessary and agree to reimburse any expenses incurred by 'City of Kingston' in this treatment.

form B EXCURSION PERMISSION


Only complete this form if your child(ren) are attending the Southmoor School Holiday Program excursions.

Child 1 full name: _____

Child 2 full name: _____

Child 3 full name: _____


Child 4 full name: _____

 Excursions costs as stated (per child). CCS discounts (if eligible) will be applied by the enrolment office.

✓ **Risk Assessments have been prepared for all excursions and are available at the programs**

✓ **Excursion times are 8.30am - 4.00pm (unless specified otherwise)**

✓ **Transport for excursions: bus and walking. Daily fee covers cost of transport.**

 Excursions, including regular outings, provide valuable opportunities for children to explore the wider community and extend the educational program.

Please tick and sign the excursion your child(ren) will be attending.

Healesville Sanctuary

Full Fee: \$117.00

Fee after Max CCS: \$16.67

Date: Wednesday 3 April 2024

Destination:

- Healesville Sanctuary
Badger Creek Road, Healesville



- ☐ Child 1
☐ Child 2
☐ Child 3
☐ Child 4

Proposed Activities: Walk around the sanctuary, observe animals, snack/lunch.

Depart: 8.30am Return: 4.00pm

Transport: Bus (Seatbelts to be worn by all participants)

Places available: 50

Ratio of 1 adult: 10 children (unless otherwise assessed),

No. of staff/adult in attendance 5-6 (unless otherwise assessed)

Parent/Guardian initial

Village Movies & Kingston Heath Reserve

Full Fee: \$117.00

Fee after Max CCS: \$16.67

Date: Wednesday 10 April 2024

Destination:

- Village Movies
1239 Nepean Hwy, Cheltenham
- Kingston Heath Reserve
285 Centre Dandenong Rd Cheltenham



- ☐ Child 1
☐ Child 2
☐ Child 3
☐ Child 4

Proposed Activities: Watch a movie. Then play outdoors on playground equipment, lunch/snack at the reserve.

Depart: 8.30am Return: 4.00pm

Transport: Bus (Seatbelts to be worn by all participants)

Places available: 50

Ratio of 1 adult: 10 children (unless otherwise assessed),

No. of staff/adult in attendance 5-6 (unless otherwise assessed)

Parent/Guardian initial

Parent / guardian statement

I/we _____ being the parent/guardian(s) of the above named children, give consent for participation in all program days as indicated above. In the event of injury or accident, I/we authorise you to obtain medical assistance for my/our child, including ambulance or hospital as required. I/we agree to pay any costs incurred. I/we have read and understand all policies and procedures associated with the Kingston School Holiday Program and agree to abide by them. I/we understand that a change in circumstance or use of other childcare services may result in further fees payable.

Signed: _____

Date: _____

PLEASE NOTE: This form must be completed in order for your booking to be processed.

EXCURSION PERMISSION


Only complete this form if your child(ren) are attending the Chelsea School Holiday Program excursions.

Child 1 full name: _____

Child 2 full name: _____

Child 3 full name: _____


Child 4 full name: _____

 Excursions costs as stated (per child). CCS discounts (if eligible) will be applied by the enrolment office.

✓ **Risk Assessments have been prepared for all excursions and are available at the programs**

✓ **Excursion times are 8.30am - 4.00pm (unless specified otherwise)**

✓ **Transport for excursions: bus and walking. Daily fee covers cost of transport.**

 Excursions, including regular outings, provide valuable opportunities for children to explore the wider community and extend the educational program.

Chelsea School Holiday Program Off-Site Permission **FREE**

Date: 1 - 12 April 2024

Destination: Grassed area opposite Chelsea Primary School Fowler Street / Fowler Street, Chelsea

Proposed Activities: Games, running and other physical activities.

Depart: 8.30am **Return:** 5.00pm **Transport:** Walk

Places available: 50 Ratio of 1adult:10 children

(unless otherwise assessed), No. of staff/adults in attendance 5-6 (unless otherwise assessed)



Parent/Guardian initial

Please tick and sign the excursion your child(ren) will be attending.

Eastern Gymnastics Club

Full Fee: \$117.00

Fee after Max CCS: \$16.67

Date: Wednesday 3 April 2024

Destination:

- Eastern Gymnastics Club
21 Clarice Road, Box Hill South

Parent/Guardian initial

Proposed Activities: program at Eastern Gymnastics Club, snack/lunch.

Depart: 8.30am **Return:** 4.00pm

Transport: Bus (Seatbelts to be worn by all participants)

Places available: 50

Ratio of 1 adult: 10 children (unless otherwise assessed),

No. of staff/adult in attendance 5-6 (unless otherwise assessed)



- ☐ Child 1
☐ Child 2
☐ Child 3
☐ Child 4

Village Movies & Bicentennial Park

Full Fee: \$117.00

Fee after Max CCS: \$16.67

Date: Wednesday 10 April 2024

Destination:

- Village Movies
1239 Nepean Hwy, Cheltenham
- Bicentennial Park
Thames Promenade & Scotch Parade Chelsea

Parent/Guardian initial

Proposed Activities: Watch a movie. Then play outdoors on playground equipment, lunch/snack at the reserve.

Depart: 8.30am **Return:** 4.00pm

Transport: Bus (Seatbelts to be worn by all participants)

Places available: 50

Ratio of 1 adult: 10 children (unless otherwise assessed),

No. of staff/adult in attendance 5-6 (unless otherwise assessed)



- ☐ Child 1
☐ Child 2
☐ Child 3
☐ Child 4

Parent / guardian statement

I/we _____ being the parent/guardian(s) of the above named children, give consent for participation in all program days as indicated above. In the event of injury or accident, I/we authorise you to obtain medical assistance for my/our child, including ambulance or hospital as required. I/we agree to pay any costs incurred. I/we have read and understand all policies and procedures associated with the Kingston School Holiday Program and agree to abide by them. I/we understand that a change in circumstance or use of other childcare services may result in further fees payable.

Signed: _____

Date: _____

PLEASE NOTE: This form must be completed in order for your booking to be processed.



School Holiday Program

SOUTHMOOR PRIMARY SCHOOL & CHELSEA PRIMARY SCHOOL | 1 - 12 APRIL 2024

BOOKING + PAYMENT



Child's full name(s): _____

Parent's / Guardian's name: _____

Email: _____

Please tick your sessions	APRIL 2024 WEEK 1					APRIL 2024 WEEK 2					TOTAL DAYS
	MON 1	TUE 2	WED 3	THU 4	FRI 5	MON 8	TUE 9	WED 10	THU 11	FRI 12	
Southmoor Primary School	PUBLIC HOLIDAY										
Chelsea Primary School	PUBLIC HOLIDAY										

Payment

☐ Direct debit

Payment details must be uploaded onto your Holiday Program XAP account in order for your booking to be confirmed.

By signing this form, I ACKNOWLEDGE ONCE PROCESSED, ALL FEES ARE NON-REFUNDABLE AND NO CREDIT DAYS GRANTED. Children will not be accepted into any City of Kingston School Holiday Program unless a booking has been made and direct debit details have been provided. Payment will be deducted a week in arrears.

I agree that City of Kingston and its affiliates, or associates, will charge my credit facilities as set out above. I agree to pay for all of the days my child is successfully enrolled in the School Holiday Program, regardless of whether my child actually attends. I agree that I am liable to pay for all successfully booked days.

I acknowledge children are required to arrive at the program on time, and must be appropriately dressed. I acknowledge children are required to behave appropriately at all times during the program, including by complying with directions given by program staff. I acknowledge I am financially responsible for any damage caused by my child to City of Kingston's buildings, furniture and equipment (or the property of other children enrolled in the program).

I acknowledge City of Kingston reserves the right to immediately cancel the enrolment in the program of any child whose behaviour or influence is regarded as inappropriate or a risk to the health and wellbeing of others.

I declare that the information provided in these forms is accurate. I understand that if the information provided is incomplete, inaccurate or out-of-date, and the actual or current information is relevant to City of Kingston's decision about whether or not to offer my child enrolment in the program, then that place may be withdrawn without notice.

I consent to the staff of 'City of Kingston' seeking medical treatment by a medical practitioner, hospital or ambulance service, or where appropriate, administer such emergency medical treatment as is reasonably necessary and agree to reimburse any expenses incurred by 'City of Kingston' in this treatment.

Parent's/guardian's signature _____ Date _____