

# Agenda

## Special (Statutory) Council Meeting

---

**Wednesday, 8th November 2023**

Commencing at 7.00pm

Council Chamber  
1230 Nepean Highway, Cheltenham

[kingston.vic.gov.au](http://kingston.vic.gov.au)

Peter Bean  
Chief Executive Officer  
Kingston City Council

*community inspired leadership*



City of  
**KINGSTON**

**City of Kingston  
Special (Statutory) Council Meeting**

**Agenda**

**8 November 2023**

---

**Notice** is given that a Special (Statutory) Meeting of Kingston City Council will be held at 7.00pm at Council Chamber, 1230 Nepean Highway, Cheltenham, on Wednesday, 8 November 2023.

- 1. Apologies**
- 2. Declaration by Councillors, Officers or Contractors of any Conflict of Interest**
- 3. Office and Term of Mayor**
- 4. Office and Term of Deputy Mayor**
- 5. Election of the Mayor**
- 6. Election of the Deputy Mayor**
- 7. Councillor Appointments to Committees and Organisations 2023/24**
- 8. 2024 Meeting Dates**

# Special Council Meeting

8 November 2023

Agenda Item No: 7

## COUNCILLOR APPOINTMENTS TO COMMITTEES AND ORGANISATIONS 2023/24

Contact Officer: Patrick O'Gorman, Governance Officer

### Purpose of Report

The purpose of this report is to appoint Councillors to the various committees and organisations requiring Councillor representation for 2023/24 in accordance with respective terms of reference.

### Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

### RECOMMENDATION

That Council determine the appointments to committees and organisations:

<b>Legislative Committees</b>	<b>2024 Appointee/s</b>
Planning Committee	All Councillors
Audit and Risk Committee	
<b>Internal Committees/Organisations</b>	<b>2024 Appointee/s</b>
Governance and Policy Committee	
CEO Employment Matters Committee	
<b>Advisory Committees</b>	<b>2024 Appointee/s</b>
Access and Equity	
Arts and Culture	
Business and Economic Development	
Community Safety	
Environment and Open Spaces	
Active Kingston	
Youth (12-17 years old)	
Youth (18-25 years old)	
<b>Consultative Committees</b>	<b>2024 Appointee/s</b>
LF Payne Hall Usage Committee	<i>Discontinued</i>
Kingston Charitable Fund (KCF)	
Community Grants Panel	
Kingston Interfaith Network	
Historical Societies Network	
<b>External Committees/Organisations</b>	<b>2024 Appointee/s</b>
Association of Bayside Municipalities	
Metropolitan South Eastern Region MAV Representatives and Mayors	
Metropolitan Transport Forum	
Moorabbin Airport Consultative Committee	

**City of Kingston  
Special Council Meeting**

**Agenda**

**8 November 2023**

Municipal Association of Victoria		
GSEM		
South East Councils Climate Change Alliance (SECCCA)		
Victorian Local Governance Association		
Local Government Mayoral Taskforce supporting people seeking asylum		

## 1. Executive Summary

Council annually appoints Councillors to various committees and organisations as representatives, in accordance with respective terms of reference. These appointments are important as they provide a consultative link between Council and the committees and organisations.

The committees and organisations comprise:

- Legislative Committees;
- Advisory Committees;
- Consultative committees that include Council officers and/or community representatives; and
- External committees/organisations that require Councillor representation.

## 2. Discussion

### 2.1 Council Plan Alignment

Goal 5 - An Effective Voice

Direction 5.2 - Representative and inclusive of diverse views and communities

## 3. Conclusion

All committees will be notified of the Councillors' appointments.

Author/s:

Patrick O'Gorman, Governance Officer

Reviewed and Approved By:

Stephanie O'Gorman, Team Leader Council Governance

Kelly Shacklock, Manager Governance Risk and Integrity

Dan Hogan, General Manager Customer and Corporate Support

# Special Council Meeting

8 November 2023

**Agenda Item No: 8**

## **2024 COUNCIL MEETING DATES**

**Contact Officer: Patrick O'Gorman, Governance Officer**

### **Purpose of Report**

The purpose of this report is to set the 2024 meeting dates for Ordinary Council Meetings and Planning Committee Meetings.

### **Disclosure of Officer / Contractor Direct or Indirect Interest**

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

### **RECOMMENDATION**

That Council set the following dates for Ordinary Council Meetings and Planning Committee Meetings for 2024 to be held at 7.00pm at the City of Kingston Offices, 1230 Nepean Highway, Cheltenham:

#### **Scheduled Ordinary Council Meetings**

Monday 29 January  
Monday 26 February  
Monday 25 March  
Monday 22 April  
Monday 27 May  
Monday 24 June  
Monday 22 July  
Monday 26 August  
Monday 23 September  
Monday 21 October  
Monday 25 November  
Monday 16 December

#### **Planning Committee Meetings**

Wednesday 21 February  
Wednesday 20 March  
Wednesday 17 April  
Wednesday 22 May  
Wednesday 19 June  
Wednesday 17 July  
Wednesday 21 August  
Wednesday 18 September  
No Planning Committee in October to account for election period  
Wednesday 27 November  
Wednesday 18 December

**1. Executive Summary**

Council sets dates for the forthcoming twelve months for Ordinary Council Meetings and Planning Committee Meetings. The date of the Statutory Meeting is to be determined due to the 2024 local government elections.

**2. Discussion**

**2.1 Council Plan Alignment**

Goal: Well-governed - Council will be collaborative, accountable, transparent, responsive, well-informed and efficient.

Direction: Hold ourselves to the highest standard of governance and integrity

**3. Conclusion**

All meeting dates will be advertised on Council's website, social media and, where possible, in a newspaper generally circulating in the municipal district pursuant to Rule 12 of Council's Governance Rules.

Author/s:	Patrick O'Gorman, Governance Officer
Reviewed and Approved By:	Stephanie O'Gorman, Team Leader Council Governance Kelly Shacklock, Manager Governance Risk and Integrity Dan Hogan, General Manager Customer and Corporate Support