

Bay Watch Committee - Terms of Reference

Name of Group:	Bay Watch Committee
Purpose of Group:	<p>Action 2.1.2.4 - Establish a Bay Watch Committee that would provide priority to the protection and enhancement of the Port Phillip Bay through collaboration and partnership with other levels of Government and relevant agencies</p> <p>Council has also commenced a review of the Coastal Management Plan which under new State Policy must also consider the marine environment.</p> <p>The Bay Watch Committee will monitor ongoing integrated water and pollution reduction programs involving Kingston City Council and will oversee development of the new Coastal and Marine Management Plan.</p>
Group Members:	<p>Local members of parliament including:</p> <p>Tim Richardson – State Member for Mordialloc Clifford Hayes – Member for Southern Metropolitan Brad Rowsell – Member for Sandringham Sonya Kilkenny – State Member for Carrum</p> <p>Invited representatives from: Department of Environment, Land, Water and Planning Environment Protection Authority Port Phillip and Western Port Catchment Management Authority Melbourne Water</p> <p>Six members of the community who apply, get interviewed and appointed by Council as representatives.</p> <p>City of Kingston Councillors</p>
Chairperson:	<p>The appointed Chairperson is responsible for the conduct of meetings, ensuring fair and equitable opportunities for views and opinions to be voiced and discussed by all members.</p> <p>The Chairperson will work with Councils Support Officer to develop agendas.</p>
Role of Group Members:	Members will be engaged at the IAP2 ‘consult’ level of the spectrum. With Council seeking to listen and acknowledge concerns and aspirations regarding pollution,

	<p>water management, the protection and enhancement of Port Phillip Bay and Kingston beaches. The group will provide advice and guidance on the development of the new Coastal and Marine Management Plan.</p>
Meetings:	<p>Meetings of the Group will be held quarterly.</p> <p>Under special circumstances a meeting may be cancelled or re-scheduled.</p> <p>The Council Support Officer will prepare in consultation with the Chairperson the agenda and then distribute.</p> <p>Members are to advise the Council Support Officer if they are unable to attend.</p> <p>Meetings will be held at Council offices 1230 Nepean Hwy, Cheltenham.</p> <p>Meeting notes will be recorded by Council and distributed to members.</p>
Guiding Principles:	<ul style="list-style-type: none"> ● We are inclusive, open minded and respectful of everyone’s perspective ● We put our personal agendas aside and provide advice for the greater good of the diverse City of Kingston community ● Challenging and exploring issues are an integral part of what we do and how we operate ● We represent and commit to the value of the group ● We actively participate and engage in the work of the group ● We are punctual, well prepared, timely with responses and we follow through ● We are realistic about what we can achieve ● We have a strong focus on outcomes
Reporting:	<p>A report of the achievements of the user group meetings will be included within Councillor updates and Council reports, as required.</p>
Group Expiry:	<p>The Group will expire upon Council adoption of the new Coastal and Marine Management Plan</p>
Related Documents:	<p>Coastal Management Plan 2014</p> <p>https://www.kingston.vic.gov.au/files/assets/public/foreshore-and-natural-environment/foreshore/coastal-management-plan-2014-final.pdf</p>