

# Infringement Offence Payment Plan /Payment Arrangement Application Form



## Difficulty paying?

Apply to Council to enter into a Payment Plan while the fine is still at the infringement stage with Council.

Or

At your request, Council can register your fine with the Director of Fines Victoria for a Payment Arrangement.

A payment arrangement can allow you to combine multiple types of fines into one payment arrangement.

You can also pay by direct debit. This is not offered by Council.

*(Note: Local Law Infringement Notices are not eligible for Payment Arrangements with Fines Victoria)*

Parking Infringement Notice/s Numbers: \_\_\_\_\_

## 1. PERSONAL DETAILS: (Please print):

Name:	
Postal Address:	
Email:	Phone:
Centrelink CRN (if applicable)	CRN Expiry Date:

## Please choose the type of payment scheme for the above infringement notice/s

Payment Plan with Kingston City Council

Payment Arrangement with the Director, Fines Victoria  
Proceed to Section 2 – Declaration

## KINGSTON CITY COUNCIL PAYMENT PLAN CONDITIONS:

- Minimum instalment amounts are:**
  - \$20.00 per fortnight
  - \$40.00 per month
- Applications must be received before the infringement is registered with the Director, Fines Victoria.**
- Failure to pay ANY instalment by the due date will result in cancellation of the plan which may lead to additional costs and/or the infringement notice/s being registered with the Director, Fines Victoria without further notice.**
- Payment can be made online or by mail.
- No BPAY or Direct Debit payment options are available on a Payment Plan with Council.**
- The amount and frequency of any payment plan is at the sole discretion of Council in accordance with the Infringements Act 2006

## Payment by Instalments

<b>Proposed Payment Amount:</b>  \$ _____  <i>Please note Payment Plan Condition 1</i>	<b>Proposed Payment Frequency (Please tick)</b>  <input type="checkbox"/> Fortnightly or <input type="checkbox"/> Monthly  Commencing on: ____ / ____ / ____
--	--

## 2. Declaration

I have read and completed this form and all details are true and correct.

**Applicant's Signature:**..... **Date:** .....

## Completed applications can be:

- Scan or take a photograph of completed form and email to [info@kingston.vic.gov.au](mailto:info@kingston.vic.gov.au)
- Mailed to City of Kingston, PO Box 1000 Mentone VIC 3194

## Privacy Statement - Privacy and Data Protection Act 2014:

Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer. A full copy of our Privacy Policy may be obtained from the Kingston website: <http://www.kingston.vic.gov.au> or from one of our Customer Service Centres and Libraries