

Infringement Offence Extension of Time Request Form



Need more time to pay?

Apply to Council to request an extension of time

Parking Infringement Notice/s Numbers: _____

1. PERSONAL DETAILS: (Please print):

Name:	
Postal Address:	
Email:	Phone:
Centrelink CRN (if applicable)	CRN Expiry Date:

KINGSTON CITY COUNCIL EXTENSION OF TIME CONDITIONS:

1. **Maximum extension period is 28 days**
2. **Applications must be received within 2 months of the infringement issued date**
3. **Failure to pay by the due date may lead to additional costs and/or the infringement notice/s being registered with the Director, Fines Victoria without further notice.**
4. Approval of an extension of time is at the sole discretion of Council in accordance with the Infringements Act 2006
5. Extension will be applied from the Due Date of the Infringement
6. If you require an extension of time past the 2 month issue date please contact Council directly to discuss your options or apply for a payment plan.

Please choose the type of payment scheme for the above infringement notice/s

14 day extension

28 day extension

2. Declaration

I have read and completed this form and all details are true and correct.

Applicant's Signature: **Date:**

Completed applications can be:

- Scan or take a photograph of completed form and email to info@kingston.vic.gov.au
- Mailed to City of Kingston, PO Box 1000 Mentone VIC 3194

Privacy Statement - Privacy and Data Protection Act 2014:

Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or correction should be made to Council's Privacy Officer. A full copy of our Privacy Policy may be obtained from the Kingston website: <http://www.kingston.vic.gov.au> or from one of our Customer Service Centres and Libraries