



*City of*  
**KINGSTON**

# **Special Meeting of Council Agenda**

**Monday, 15th July 2013**

Commencing at 7.00pm

Council Chamber  
1230 Nepean Highway, Cheltenham

<http://www.kingston.vic.gov.au>

Paul Franklin  
Acting Chief Executive Officer  
Kingston City Council



**City of Kingston  
Special Meeting of Council**

**Agenda**

**15 July 2013**

**Notice** is given that a Special Meeting of Kingston City Council will be held at 7.00pm at Council Chamber, 1230 Nepean Highway, Cheltenham, on Monday, 15 July 2013.

**1. Apologies**

**2. Foreshadowed Declaration by Councillors, Officers or Contractors of any Conflict of Interest**

*Note that any Conflicts of Interest need to be formally declared at the start of the meeting and immediately prior to the item being considered – type and nature of interest is required to be disclosed – if disclosed in writing to the CEO prior to the meeting only the type of interest needs to be disclosed prior to the item being considered.*

**3. Community Sustainability Reports**

3.1 CCTV Systems for Aspendale and Moorabbin ..... 5

**4. Confidential Items**

Nil



### **3. Community Sustainability Reports**



## Special Meeting of Council

15 July 2013

Agenda Item No: 3.1

### CCTV SYSTEMS FOR ASPENDALE AND MOORABBIN

Contact Officer: Susan Heywood, Acting Team Leader Community Engagement

#### Purpose of Report

This report advises Council of a funding offer by the previous Minister for Crime Prevention, Andrew McIntosh MP, as the capital contribution for Council to install CCTV systems at Moorabbin and Aspendale.

#### Disclosure of Officer / Contractor Direct or Indirect Interest

No Council officer/s and/or Contractor/s who have provided advice in relation to this report have declared a Conflict of Interest regarding the matter under consideration.

#### OFFICER RECOMMENDATION

That Council:

1. Considers the options available and decide which option is preferred by Council.
2. That local MPs Donna Bauer and Elizabeth Miller, and Inga Peulich MLC, be advised of Council's response to the Minister.

#### 1. Executive Summary

Council was advised by the Department of Justice in its letter dated 18 October 2011 that a \$350,000 funding allocation was confirmed as a contribution to CCTV systems as a pre-election commitment in Aspendale and Moorabbin. The letter is included as *Appendix 1*.

Council, at its 17<sup>th</sup> December 2012 Council meeting, approved a submission to the Minister for Crime Prevention, Andrew McIntosh MP, for funding to deliver CCTV systems in Moorabbin and Aspendale. The submission was based on a total project cost of \$324,593.50 for the purchase, installation, maintenance and other associated resources required over a five year project life of the systems. Council resolved at this meeting to implement state funded CCTV projects only when the total costs of the projects are funded, and further that the proposed implementation of CCTV in Aspendale and Moorabbin be subject to local community consultation and budget deliberations.

Subsequently, the previous Minister for Crime Prevention, Andrew McIntosh MP, advised Council that he was prepared to provide Council with a funding agreement providing for a maximum grant of \$125,000 (GST exclusive). The Ministers letter clarified again that the maintenance and administration for CCTV would not be funded. The Minister's letter, dated 10<sup>th</sup> April 2013, indicated that if Council did not execute the agreements in relation to the funding by the 30<sup>th</sup> April 2013, the Minister would consider that Council has elected not to accept the Government's offer of funding. The Minister's letter is included as *Appendix 2*.

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Council resolved at its Special Council meeting 29 April 2013 to write to the Minister and request that he reconsider fully funding the CCTV projects. The letter is included as *Appendix 3*. The new Minister for Crime Prevention, Edward O'Donohue MLC has subsequently written to Council (5 July 2013) and forwarded funding agreements for the previous offer of \$125,000. If Council chooses to accept the offer, the funding agreements need to be executed and returned to the Department of Justice by 5pm, 19 July 2013. Further to this offer, the Minister also advised that if Council accepts the funding and returns the funding agreements by the 19 July 2013, Council can make a further submission to utilise the balance of the original funding commitment (\$350K) towards additional CCTV infrastructure. If Council does not take up the offer, the Minister advised that the funding will be allocated to other Victorian Councils for CCTV infrastructure. The Ministers letter is included as *Appendix 4*. The costs of ongoing maintenance in this arrangement would continue to be a responsibility of Kingston Council.

Total life cycle project costing and planning shows that acceptance of the grant of \$125,000 will, over 5 years, incur ongoing costs for Council; Council is funded for the initial capital costs, the ongoing operational and maintenance costs of approximately \$15,000 per annum will become Council's responsibility. In addition there will be an estimated one off cost of staff time of \$10,000 for policy development relating to CCTV.

The project involves the installation of eight (8) CCTV units in Moorabbin at the bus interchange and the South Road housing development and six (6) CCTV units at Gnotuk Ave, Aspendale.

## **2. Background**

The Council officer report that was considered by Council, together with Council's Resolutions from its 17th December 2012 Ordinary Council meeting, are attached as *Appendices 5 and 6*.

The Council officer report that was considered by Council, together with Council's Resolutions from its 29th April 2013 Special Council meeting, are attached as *Appendices 7 and 8*.

The grant submission Proposed Budget is included as *Appendix 9*. The offered \$125,000 relates to the capital components of this budget.

## **3. Discussion**

### **3.1. Council Plan Alignment**

Planned Outcome 3 - Healthy, Strong and Connected Communities  
Strategy 3.1 - Enhanced community wellbeing and participation in community life

The installation of CCTV cameras in conjunction with other infrastructure works planned for the sites submitted aligns with Council's *Community Safety Strategy 2009- 2012*.

### **3.2. Consultation/Internal Review**

Community Consultation

Following Council's Resolution of the 17th December 2012, further community consultation in Aspendale and Moorabbin was conducted and the results included in Council's submission. The results indicated strong support for the introduction of the cameras, with over 90% of respondents in both Aspendale and Moorabbin supporting the proposal to install CCTV cameras.

Respondents believe that CCTV cameras will:



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- deter anti-social and criminal behaviour;
- make it easier for Police and Council to identify culprits;
- provide evidence for prosecution;
- make people feel safer;
- deter rubbish dumpers;
- improve safety; and
- provide more security.

**3.3. Operation and Strategic Issues**

3.3.1 Ongoing Commitments

Additional costs of approximately \$15,000 per annum will be incurred for operating and maintenance costs.

Given the increasing scale of CCTV provision formalised procedures and policies to govern Council's management of CCTV systems will need to be developed.

**3.4. Options**

The following options are proposed for Council's consideration:

3.4.1. Option 1

That Council does not execute the funding agreements as provided by the Minister for Crime Prevention and writes to Minister O'Donohue expressing its disappointment that Minister McIntosh's offer of \$125,000 falls short of the actual cost of implementing the CCTV systems as submitted.

3.4.2. Option 2

That Council executes funding agreements proposed by Minister O'Donohue for total funding of \$125,000 (GST exclusive); and

That Council considers the subsequent costs associated with the ongoing monitoring and maintenance of the CCTV systems in future years' budget deliberations.

3.4.3. Option 3

That Council executes funding agreements proposed by Minister O'Donohue for total funding of \$125,000 (GST exclusive);

That Council considers the subsequent costs associated with the ongoing monitoring and maintenance of the CCTV systems in future years' budget deliberations; and

That Council requests Officers prepare a further funding submission to utilize the balance of \$350,000 (ie an amount of \$225,000) towards additional CCTV infrastructure in Kingston and to submit this by 2 August, 2013.

**4. Conclusion**

Minister O'Donohue's \$125,000 funding offer to deliver CCTV systems in Aspendale and Moorabbin provides funding for the capital cost of the system but not for the on-going maintenance and operation of the projects.

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The implementation of CCTV systems involves many aspects of community safety, and will involve ongoing costs. CCTV is useful in improving community perceptions of safety and providing police with an evidentiary tool to prosecute offenders that commit offences in the areas, however it is one aspect of developing Kingston's community safety initiatives. Thus, the sites selected for installation of CCTV systems are areas where Council plans to undertake other enhancement works which, together with the installation of the CCTV systems, would optimise community safety in these areas.

Council's Community Safety Strategy and input from the Community Safety Reference Group will continue to advise and guide the implementation of initiatives that will improve community safety for communities in Kingston.

**4.1. Environmental Implications**

N/A

**4.2. Social Implications**

CCTV installation in the preferred locations would assist in addressing community perceptions of safety and security and are one aspect of a range of initiatives undertaken by Council to improve the safety of the community.

**4.3. Resource Implications**

Council has contributed significant staff time in developing the submissions for CCTV installations within the city in response to the 2011 confirmation of a \$350,000 allocation by the State Government.

Council acceptance of the grant for \$125,000 capital costs will involve additional operational and maintenance costs for Council over the total estimated project life of 5 years.

**4.4. Legal / Risk Implications**

N/A

**Appendices**

Appendix 1 - Letter regarding Election Commitment - CCTV from Department of Justice 18-10-2011

Appendix 2 - Response from Minister Crime Prevention- CCTV funding - Moorabbin and Aspendale April 2013

Appendix 3 - Letter to Minister for Crime Prevention re: CCTV funding (election commitment)

Appendix 4 - Letter from Minister Crime Prevention CCTV funding 5 July 2013

Appendix 5 - Community Safety - CCTV - Aspendale and Moorabbin - Council Report - December 2012

Appendix 6 - Extract of Minutes Ordinary Meeting of Council 17 December 2012 regarding CCTV

Appendix 7 - Council Report - CCTV systems for Moorabbin and Aspendale (April 2013)

Appendix 8 - Minutes Special Meeting of Council 29 April 2013

Appendix 9 - Grant Application Proposed Budgets 25/02/2013

Author/s: Susan Heywood, Acting Team Leader Community Engagement

Reviewed and Approved By: Mauro Bolin, General Manager Community Sustainability

Trim: IC13/392

# 3.1

## CCTV SYSTEMS FOR ASPENDALE AND MOORABBIN

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## Department of Justice

Community Crime Prevention

Community Crime Prevention  
Level 23  
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Melbourne Victoria 3000  
GPO Box 4356  
Melbourne Victoria 3001  
Telephone: (03) 8684 1404  
Facsimile: (03) 8684 1400  
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DX 210077

18 OCT 2011

CITY OF KINGSTON

15 OCT 2011

PERMANENT  
1 - 10 YEARS  
11 - 35 YEARS

Mr John Nevins  
Chief Executive Officer  
Kingston City Council  
PO Box 1000  
MENTONE VIC 3194

Our ref: CD/11/497791

Dear John

### Election Commitment – CCTV

I am pleased to confirm that funding has been allocated under the Public Safety Infrastructure Fund to deliver the Government's election commitment to provide \$350,000 to Kingston City Council as a contribution to CCTV systems in Aspendale and Moorabbin.

As advised in a meeting with Dominic McCann and Departmental staff on 27 June 2011, and acknowledging discussions with our Regional representatives since then, the Department will continue to work with Council to prepare a Grant Agreement to give effect to this commitment. To assist with this process, the information listed at Attachment A will need to be submitted to the Department. A Grant Information Form has been enclosed for this purpose and the information will be used to complete Schedule 1 (Special Conditions) to the Agreement. A draft of the standard Agreement is attached.

Please note that a standard condition for payment of funds under Grant Agreements with respect to CCTV systems will require Council to provide, and the Department to accept, key documents relating to the implementation of proposed CCTV system. These documents, also detailed in Attachment A, may be supplied after entering into a Grant Agreement and during the project delivery phase. I have attached a copy of the *Guide for Developing CCTV for Public Safety in Victoria* to assist Council in preparing these documents.

Under the terms and conditions of the Grant Agreement, Council will be responsible for procurement and become the owner of funded CCTV and related assets.

I look forward to supporting you on this important initiative. Assistance in preparing your project information and documents may be obtained by contacting Steve Crosby, Project Manager, on (03) 8684 1406.

Yours sincerely

Julianne (Grosvenor)  
Director, Community Crime Prevention

cc: Gabrielle Levins, Regional Director, Southern Metropolitan Region, Department of Justice

Attachments:

- A. Information and documents to be submitted
- B. Grant Information Form
- C. Grant Funding Agreement (draft)
- D. Guide for Developing CCTV for Public Safety in Victoria







## Minister for Crime Prevention

10 APR 2013

CITY OF KINGSTON

11 APR 2013

- PERMANENT
- 1 - 2 YEARS
- 3 - 10 YEARS
- 11 - 35 YEARS

Mr John Nevins  
Chief Executive Officer  
Kingston City Council  
PO Box 1000  
MENTONE VIC 3194

121 Exhibition Street  
Melbourne Victoria 3000  
GPO Box 4356  
Melbourne Victoria 3001  
Telephone: (03) 8684 0900  
Facsimile: (03) 8684 0910  
DX 210077

Our ref: CD/13/80151  
MC/13/1263

Dear Mr Nevins *JSM*

### CCTV funding - Moorabbin and Aspendale

Thank you for your letter dated 25 February 2013 enclosing Kingston City Council's submissions in relation to the installation of CCTV cameras in Aspendale and Moorabbin.

I was pleased to see Mayor Brownlees' public statement on 6 February 2013 confirming that Council had accepted the Government's 2010 election commitment to provide funding towards the infrastructure costs of introducing public safety CCTV systems in response to the significant concerns raised by your local community about crime and antisocial behaviour in these areas.

The Department of Justice has, however, advised me that there are a number of errors in Council's budget submission for the proposals, including the erroneous inclusion of a range of ineligible non-infrastructure costs within the grant component of the budget, and the double-counting of GST.

Given that the Department has been liaising with Council since June 2011 about progressing these important community safety projects, rather than risking further delays by requesting that Council re-submit its proposal, I asked the Department to review the extensive information you provided and develop a revised budget consistent with the terms of the Government's commitment.

I am advised that the eligible infrastructure costs across both projects total \$123,175, being \$59,000 for the Aspendale CCTV initiative and \$64,175 for the Moorabbin CCTV initiative. Accordingly, I have asked the Director of the Community Crime Prevention Unit to prepare and provide to Council a funding agreement providing for a maximum grant of \$125,000 (GST exclusive), which allows for a contingency.

I ask that Council execute and return the funding agreements to the Director no later than 30 April 2013 in order to secure the funding. If the executed agreements are not received by 30 April 2013, I will consider that Council has elected not to accept the Government's offer of funding towards these important community safety initiatives.



If you have any questions regarding the funding agreement, please contact Ms Julianne Brennan,  
Director Community Crime Prevention on 8684 1025 or by email to  
[Julianne.Brennan@justice.vic.gov.au](mailto:Julianne.Brennan@justice.vic.gov.au).

Yours sincerely



**Andrew McIntosh MP**

TRIM ID: CD/13/80151



30 April, 2013

Minister for Crime Prevention  
Hon. Edward O'Donohue MP  
Level 26  
121 Exhibition Street  
Melbourne Vic 3000

Dear Minister O'Donohue

**Re: CCTV Election Commitment Funding**

I am writing in response to the letter dated 10 April 2013 from the previous Minister for Crime Prevention, Andrew McIntosh MP, regarding Kingston Council's submission in relation to the installation of CCTV camera systems in Aspendale and Moorabbin.

A Special Council Meeting was held on 29 April 2013 to consider this matter and set out below is the outcome of Council's deliberations. Also attached is a copy of the actual Council Resolution.

Kingston City Council has determined that it cannot deliver the CCTV projects as submitted with the offer from your office of \$125,000. Full operating and maintenance costs are required to ensure the camera systems are established, maintained and operated in accordance with the Department of Justice guidelines.

Council requests that you reconsider the offer and provide full funding of \$324,593.50 to deliver the CCTV system projects as previously submitted by Council.

Should full funding of the projects not be provided, Council would accept the offer of \$125,000 or an amount up to the \$350,000 election funding offer for alternative community safety infrastructure.

Your office has advised of a 30 April 2013 deadline for receipt of the executed agreements for the CCTV systems.

Council however requests that a three month extension is granted to allow for extensive community consultation to be undertaken in partnership with the State Government and Victoria Police relating to both sites and CCTV cameras generally.

We look forward to your response on this matter.

Yours sincerely

Ron Brownlees OAM  
**MAYOR**

Cc: Donna Bauer MP – Member for Carrum  
Elizabeth Miller MP – Member for Bentleigh  
Inga Peulich MLC – South Eastern Metropolitan Region





## Minister for Crime Prevention

- 5 JUL 2013

121 Exhibition Street  
Melbourne Victoria 3000  
GPO Box 4356  
Melbourne Victoria 3001  
Telephone: (03) 8684 0900  
Facsimile: (03) 8684 0910  
DX 210077

Cr Ron Brownlees OAM  
Mayor  
Kingston City Council  
PO Box 1000  
MENTONE VIC 3194

Our ref: CD/13/247228  
MC/13/3540

Dear Cr Brownlees

### CCTV Funding – Moorabbin and Aspendale

I refer to your letter dated 30 April 2013 regarding Council's response to the Coalition Government's offer of funding to support the installation of CCTV in Moorabbin and Aspendale.

I confirm that Council has been consistently informed that the Coalition Government's offer of funding is towards the infrastructure costs of installing CCTV in Moorabbin and Aspendale, and does not extend to management and maintenance costs. These are the same terms that apply to every other council accepting funding towards CCTV systems and other public safety infrastructure. Not only has Council previously indicated it would accept those terms, it recently applied for and accepting funding on exactly the same terms in relation to the Chelsea Skate Park public safety initiative.

I note from Council's papers that it is seeking additional funding on terms beyond the scope of the commitment to cover the cost of staff time to develop appropriate policies and procedures to govern Council's management of CCTV systems. I note that Council should already have such policies and procedures in place to govern the management of your existing CCTV systems in accordance with your obligations under the Privacy Act and other relevant legislation.

Similarly, as your proposal involves replacing and supplementing existing Council-funded CCTV in Gnotuk Avenue Aspendale – CCTV systems that Council is currently responsible for managing and maintaining – it is hard to understand Council's position seeking additional funding on special terms which effectively transfer these costs to the Victorian taxpayer.

Council has also sought further time to undertake community consultation, although I note that your submissions indicated that Council had already undertaken significant consultation with the local community about CCTV in Moorabbin and Aspendale.

I confirm that the Government's funding commitments in Moorabbin and Aspendale were made specifically in response to requests for support for CCTV to help tackle local community safety issues by your local community. This community concern about community safety in these areas and their support for CCTV has been confirmed in Council's own submission.



Further, a recent survey undertaken by the Department of Justice of community views in the Kingston area highlighted two significant outcomes in this respect. The high level of support in the community for CCTV (nearly 85 per cent) and a partnership approach between the State Government and Council to address community safety (over 90 per cent). Secondly, and critically, 66 percent support Council meeting the ongoing maintenance costs of CCTV.

In light of this overwhelming community support, I am providing Kingston with a final opportunity to accept the Coalition Government's offer of funding towards the infrastructure costs of CCTV to help improve community safety in Moorabbin and Aspendale, as set out in the attached funding agreement – the same terms that apply to every other Victorian Council.

I note that I have received representations from other Victorian councils noting Kingston City Council's reported reluctance to accept the funding, and seeking to have the funding used to support CCTV initiatives in their own municipalities.

Accordingly, I ask that if Kingston Council does wish to now accept the funding, you return the executed funding agreements to the Director, Community Crime Prevention in the Department of Justice by 5.00pm on 19 July 2013. If the executed agreements are not received by that date, the funding will be allocated to other Victorian councils who are more than happy to accept the funding towards CCTV infrastructure – on the same terms – to help improve community safety in their local communities.

As it has always been open to Council to seek infrastructure costs up to the full amount of the original funding commitment of \$350,000 (plus GST), if the executed agreements are received by the above deadline, Council may make a further submission to utilise the balance of the original funding commitment towards additional CCTV infrastructure in Kingston. This submission would need to be received by the Department by 2 August 2013.

I have also attached copies of the Department's Guide to Developing CCTV for Public Safety in Victoria, the Victorian Ombudsman's Guidelines for establishing CCTV in public places, Privacy Victoria's Surveillance and Privacy Information Sheet, and the Queensland State Archives' Guideline on Managing CCTV Records (endorsed by the Victorian Public Records Office for use by Victorian councils).

Irrespective of Council's decision with respect to this CCTV funding commitment, these documents provide essential guidance for Council in ensuring it meets its legal and other obligations in relation to your existing CCTV systems.

Yours sincerely



**Edward O'Donohue MLC**

Enclosures:

1. Funding Agreement
2. Guide to Developing CCTV for Public Safety in Victoria
3. Victorian Ombudsman's Guidelines for establishing CCTV in public places
4. Privacy Victoria's Surveillance and Privacy Information Sheet
5. Queensland State Archives' Guideline on Managing CCTV Records

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## Ordinary Council Meeting

17 December 2012

**Agenda Item No:**

### **CCTV SYSTEMS FOR MOORABBIN AND ASPENDALE**

**Contact Officer: Manager, Community & Aged Services, Rob Crispin**

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#### **Purpose of Report**

This report seeks Council's determination whether to submit a proposal to the Minister for Justice for funding CCTV cameras in Aspendale and Moorabbin in response to a State Government election commitment.

#### **Disclosure of Officer / Contractor Direct or Indirect Interest**

No Council officer/s and/or contractor/s who have provided advice in relation to this report have declared a conflict of interest regarding the matter under consideration.

#### **Recommendation**

Officers recommend that Council:

1. Submit CCTV funding proposals to deliver CCTV camera systems in Aspendale and Moorabbin and that these requests include total project funding for the purchase, installation, maintenance and other associated resources required over the five year life of the project.
2. Implement state funded CCTV projects only when the total costs of the projects are funded.

### **3. Executive Summary**

Council continues to contribute through its Community Safety Strategy to a safer community through a range of activities and services that promote and provide a safer and more secure environment for the people who live, work and visit in Kingston.

Funding of \$350,000 has been offered by the Victorian Government to fulfill election commitments for CCTV cameras to be installed in Aspendale and Moorabbin. Council officers, with the advice from Victoria Police and with specialist technical advice from Council's consultant, conducted an assessment to determine the optimal placement for CCTV in these locations and have developed proposals for the installation of CCTV systems at:

- the foreshore car park off Gnotuk Avenue, Aspendale (Attachment A);
- the bus interchange off Station Street, Moorabbin (Attachment B); and
- the exterior of the affordable housing complex at 999 Nepean Hwy, Moorabbin (Attachment B).

Acquiring funding for CCTV cameras to be installed in the above locations will demonstrate Council's ongoing commitment to enhancing the safety and wellbeing of the Kingston community and will contribute to making Kingston a safer city. However, without complete State Government funding to implement CCTV, Council would need to allocate an additional budget of \$32,000 per year for five years (totaling \$160,000) to meet ongoing maintenance and staffing costs to effectively introduce and operate the camera system.

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## 4. Background

This report has been prepared in response to \$350,000 of funding offered by the State Government to install CCTV cameras at Moorabbin and Aspendale in Kingston through election commitments by the Victorian Government. Background to the funding has not been readily available during the development of the funding proposals, including:

- what components of the establishment and operation of CCTV will and will not be funded as part of the election commitment;
- why Aspendale and Moorabbin have been identified as the locations where the CCTV is to be installed;
- the particular areas or behaviours/crimes of concern in Aspendale and Moorabbin; and
- why CCTV cameras would be the best response to these concerns.

### CCTV System Locations

Council has prepared funding proposals for CCTV to be installed in Aspendale and Moorabbin. Council officers with CCTV consultants and Police conducted an assessment of the best placement for CCTV in these locations and have developed proposals for the specific installation of CCTV systems at:

- the foreshore car park off Gnotuk Avenue, Aspendale (Attachment A);
- the bus interchange off Station Street, Moorabbin (Attachment B); and
- the exterior of the affordable housing complex at 999 Nepean Hwy, Moorabbin (Attachment B).

Council has planned infrastructure improvements such as lighting, footpaths, and aesthetic improvements etc. at all three of these sites. The installation of CCTV will complement these improvements.

### Partnership with Victoria Police

The funding proposals are for CCTV systems that will be owned and managed by Council with footage made available to police upon request. The footage will be of a quality that police can use as evidence in court. The local police are not supportive of a CCTV system that transmits live footage to a local police station, as their resources are more effectively used undertaking other policing activities. Further, local police are concerned about the unrealistic expectation that such a system may create in relation to police monitoring the footage and responding immediately. However, local police are supportive of Council's operation of the CCTV system.

### Aspendale CCTV System

Gnotuk Avenue car park in Aspendale is the only designated beach car park between Mordialloc and Chelsea and is a popular location for beach goers. Its close proximity to the train station at Aspendale also encourages a high volume of pedestrian traffic during the summer months. Corresponding with the increased activity in the area is an increase in anti-social and criminal behaviour, which is disruptive and distressing for residents and visitors alike.

Council and police have been working together to address this issue since the summer of 2009/10, however some issues continue to arise each summer. It is proposed that Council improve on measures already undertaken to manage these issues by introducing four public surveillance cameras that have a field of view to cover the car park, and replacement of an existing inadequate camera currently monitoring the boom gate with two new cameras to capture the activity at the gate and the license plates of the vehicles passing through.

This project has the dual objectives of reducing the possibility for crime and anti-social behaviour to occur; and improving the perceptions of safety of people using the beaches along this part of the foreshore at Aspendale.

### Moorabbin CCTV System

A new affordable housing complex which accommodates 75 single and two bedroom apartments has been built at 999 Nepean Highway and this is considered a good site for the proposed CCTV location in Moorabbin. A further 49 units have been built approximately 120 meters away; across the City of Kingston boundary, in the City of Glen Eira.

While the establishment of the two housing developments will no doubt bring with it many capable guardians to watch over the location, it is presumed that such a large increase in residents in such a small area may well cause an increase in crime at this location. Further, significant environmental and design issues identified by Council officers as well as Victoria Police contribute to public perceptions that this is an unsafe area.

A safety audit undertaken by Victoria Police and Council officers identified the potential for crime and anti-social behaviour to increase as the surrounding population increases. Walkways leading to and from underground car-parks are potential entrapment zones and present attractive conditions for loitering and anti-social behaviour. Lighting in this area is inadequate and has little effect on preventing anti-social behaviour.

With increased numbers of people living in this precinct, safe access to and from the train station and other forms of public transport is critical. The proposal includes the installation of CCTV cameras along the pathway that runs alongside the affordable housing complex to the train station; between the affordable housing complex and the underground car park of the Kingston Arts Centre; and at the Bus Interchange in Station Street.

CCTV in these locations will improve security for people in the area and encourage increased confidence of citizens to access public transport and move around the exterior of the housing complex.

## **5. Discussion**

### **5.1. Council Plan Alignment**

Planned Outcome 1- *Infrastructure for a Safe and Active Community.*

Strategy 1.5 - An urban environment that is safe and promotes a positive sense of security.

Council's *Community Safety Strategy 2009-2012* was developed to enhance safety and security within the Kingston community by identifying priority areas for action and by working in partnership with key emergency services. The Strategy incorporates crime and injury prevention as well as broader quality of life and wellbeing issues. It covers the areas of home and personal safety and promotes peoples' confidence to participate fully in the life of their community without fear of, or actual, harm or injury. The installation of CCTV cameras in conjunction with the infrastructure works planned for all three sites will enhance safety and give residents and visitors the confidence to utilise these public spaces.

### **5.2. Consultation/Internal Review**

Council officers consulted with Kingston's Community Safety Reference Group, the Foreshore Behaviour Planning Forum and the Mordialloc Police Focus Group and were provided with in-principle support for the initiatives from these groups. The members were supportive of CCTV cameras being used as part of a broader response to local precincts, such as infrastructure works to improve safety and community building programs.

The Victoria Police Inspector of the Kingston Police Service Area supports the initiative (Attachment C).

Consultations were also held specific to each of the proposed sites. Port Phillip Housing Association (Attachment D) and Metro Trains were consulted in relation to the proposed Moorabbin initiatives from these groups; and United Energy and the residents surrounding the

Gnotuk Avenue foreshore car park were consulted in relation to the Aspendale initiative. Council officers have also worked with the Victoria Police Crime Prevention Officer in conducting community safety audits at the Aspendale and Moorabbin sites. Consultations have also taken place with key departments across Council (Strategic Planning, Local Laws, Parks and Gardens). All of these have endorsed the proposals for funding and the Port Phillip Housing Association has indicated its agreement to establish a Memorandum of Understanding with Council in relation to the establishment of cameras on its building.

### **Local MP Endorsement**

In principle support has also been provided by the Member for Bentleigh, Elizabeth Miller, at a meeting to discuss the Moorabbin proposal with Council officers. The Member for Carrum, Donna Bauer, has supported the Aspendale proposal.

### **Operation and Strategic Issues**

#### **5.2.1. Parameters of the funding**

The offer of election commitment funding through the Department of Justice was very brief in the description of how the funds were intended to be spent. Officers sought to identify whether the funding reserve could be used flexibly for community safety initiatives but the Department of Justice confirmed that the use of the funds are solely for CCTV in the nominated areas. Consequently, Council officers have prepared funding proposals that incorporate all items associated with the purchase, installation and maintenance of CCTV in the preferred locations for an operational life of five years.

Representatives from the Department of Justice have more recently indicated in a meeting held on 21 November 2012 that the funding is only available for the purchase and installation of CCTV cameras and not for the maintenance or resources required for the project to be completed. Should the Minister choose not to fund these aspects of the project, Council would have to contribute approximately \$160,000 to deliver the project at the proposed locations over a five year period.

Should the cameras be installed, it is intended that a review of the effectiveness of the CCTV system be conducted at the end of the operational life of the project to enable Council to determine the merit of continuing to provide CCTV surveillance as its own undertaking in the selected locations.

#### **5.2.2. Risk Management**

The Victorian Ombudsman has released a draft *Closed Circuit Television in Public Places Guidelines*. These guidelines recommend that Council develop a CCTV camera policy for any CCTV owned by Council. Further, it recommends Council develop standard operating procedures, a CCTV code of practice, audit and evaluation mechanisms, a complaint handling process and organise an operator training program. If funding is received for the project, these documents would be developed with resources applied for as part of the funding application. If Council does not receive funding for the project, these documents will have to be developed within existing resources to mitigate Council's risk in the operation of the CCTV cameras it already owns. These include mobile cameras to detect rubbish dumping, fixed cameras at Gnotuk reserve and the Strand, Chelsea.

The use of the CCTV images will be strictly controlled by Council and will comply with the standards expected by the Department of Justice.



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### 5.3. Options

#### 5.3.1. Option 1

That Council submits the two CCTV funding proposals that request total project funding, including the purchase, installation, maintenance and resources required to deliver the project over a five year project life.

The benefit of this option is that the entire project costs are funded, including the development of the CCTV Policy and associated documents, which will manage Council's risks in relation to owning and managing CCTV systems and improve safety in these locations by complementing Council's infrastructure works.

The risk of this option is that the proposals may not be fully funded.

#### 5.3.2. Option 2

That Council submits funding proposals through the Department of Justice only for the purchase and installation of CCTV cameras in Aspendale and Moorabbin and commits to fund \$160,000 out of Council's budget for the maintenance and staff resource required to deliver the project over a five year period.

The benefit of this option is that the proposal is more likely to be funded and the perceptions of safety will be improved in the proposed locations.

The risk of this option is that Council will need to identify its funding source to meet the project cost shortfall.

#### 5.3.3. Option 3

That Council does not submit the funding proposals.

The benefit of this option is that there will be no additional financial cost to Council.

The risk of this option is that the community will not have the added safety measure of CCTV cameras in the proposed locations. Council will also need to develop a CCTV Camera Policy and associated documents within existing resources.

## 6. Conclusion

Officers recommend that Council submit the funding proposals as a complete package, including the purchase, installation, maintenance and other resources required to deliver the project over five years. The funding amount sought of \$324,593.50 which includes the maintenance and resources required to deliver the project over the life of the project is within the \$350,000 available election commitment.

### 6.1. Environmental Implications

All of the work has taken into account the impact on the environment. The work has been developed according to Crime Prevention through Environmental Design Principles and will contribute to a more pleasant physical environment for the Kingston community.

### 6.2. Social Implications

The proposed infrastructure work will improve safety for the residents who live and work and use the amenities around the identified locations by providing police with an evidentiary tool to prosecute offenders that commit offences. The installation of CCTV cameras may also improve community perceptions of safety; however the community

may also have privacy concerns regarding the use of CCTV. There is also the risk that the community will have unrealistic expectations of the effectiveness of CCTV systems.

### 6.3. Resource Implications

\$350,000 is available through the Department of Justice to install CCTV at these sites.

Purchase and installation of CCTV system at Aspendale	\$59,800
Purchase and installation of CCTV system at Moorabbin	\$68,400
<b>Total cost of purchase and installation of CCTV system</b>	<b>\$128,200</b>
Maintenance over 5 years	\$85,640
Resources required to implement the project	\$81,245
10% contingency and associated promotion activities	\$29,508.50
<b>Total Project Cost</b>	<b>\$324,593.50</b>

### 6.4. Legal / Risk Implications

The Victorian Ombudsman has developed a *Closed Circuit Television in Public Places Guidelines (Guidelines)*, which recommend Council develop a Policy around the use of CCTV if the Council owns CCTV systems. The Policy should outline the purpose; compliance with legislation; resources; collection of CCTV data; relationship with Victoria Police; requests for CCTV data; disclosure; data security; records; disposal; privacy; inappropriate use; breach of policy; and accountability, audit and evaluation.

Further, the Guidelines also recommend Council develop standard operating procedures; a CCTV Code of Practice; audit and evaluation mechanisms; a complaint handling process; and organising an operator training program.

A part time officer resource is Included as part of the proposal for funding to create these documents to ensure Council is responsibly managing risk in relation to its CCTV systems.

## 7. Attachments

- 7.1 Attachment A - Map overview of Aspendale location [TRIM 12/111298]
- 7.2 Attachment B - Map overview of Moorabbin location [TRIM 12/123889]
- 7.3 Attachment C - Letter of support Victoria Police Inspector for Kingston Police Service Area (PSA) [TRIM 12/111058]
- 7.4 Attachment D - Letter of support Port Phillip Housing Association (PPHA) [TRIM 12/112320]

Author: Gillian Turnbull, Community Wellbeing Officer

Reviewed and Approved By: Mauro Bolin, General Manager, Community Sustainability



1. Receive the information
2. Approve the re-allocation of the 2013 capital works budget as detailed in this report to fund the dredging project.
3. Continue to pursue the \$300k Melbourne Water contribution.
4. Approach State Government to request that they at least share the cost of the unallocated funding shortfall.

**CARRIED**

#### **10. Community Sustainability Reports**

##### **O 212 Outcome of Early Learning Facility Upgrade Grant Applications**

**Moved: Cr Staikos**

**Seconded: Cr Eden**

That Council:

1. Note the recent successful outcome of three Council bids for grant funding for projects totalling \$2.4 million submitted under the 2013 Early Learning Facility Upgrade Programme, namely Edithvale Integrated Children's Centre (\$1.5 million,) Kallay Street, Clayton South Redevelopment (\$600K) and Terrigal Drive, Patterson Lakes expansion (\$300K).

2. Refer the following proposed funding contributions for inclusion in the 2013/14 Budget and Financial Strategy deliberations, as set out in the table below.

**CARRIED**

##### **O 213 CCTV Systems for Moorabbin and Aspendale**

**Moved: Cr Staikos**

**Seconded: Cr Bearsley**

That Council:

1. Submit CCTV funding proposals to deliver CCTV camera systems in Aspendale and Moorabbin and that these requests include total project funding for the purchase, installation, maintenance and other associated resources required over the five year life of the project.
2. Implement state funded CCTV projects only when the total costs of the projects are funded.
3. Further that the implementation of CCTV systems in Aspendale and Moorabbin be subject to community consultation in Aspendale and Moorabbin.
4. Further that the implementation of CCTV systems in Aspendale and Moorabbin be subject to budget deliberations.

**CARRIED**



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## Ordinary Council Meeting

April 2013

Agenda Item No:

### CCTV SYSTEMS FOR MOORABBIN AND ASPENDALE

Contact Officer: Manager, Community & Aged Services, Rob Crispin

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#### Purpose of Report

This report advises Council of a funding offer by the previous Minister for Crime Prevention, Andrew McIntosh, MP, as a contribution for Council to install CCTV systems at Moorabbin and Aspendale.

#### Disclosure of Officer / Contractor Direct or Indirect Interest

No disclosure.

#### Recommendation

Officers recommend that Council:

1. Write to the Minister for Crime Prevention, Edward O'Donohue, MP, advising:
  - a) That the previous Minister for Crime Prevention, Andrew McIntosh, MP's offer of \$125,000 cannot deliver the CCTV projects as submitted and falls short of the election commitment as stated in the letter from the Department of Justice to Council, dated 18 October 2011. This letter confirmed an allocation of \$350,000 as a contribution for CCTV systems in Aspendale and Moorabbin.
  - b) Request the Minister to reconsider the offer and provide full funding of \$324,593.50 to deliver the CCTV system projects as previously submitted by Council.
  - c) Should Minister O'Donohue not provide full funding of \$324,593.50 to deliver the CCTV system projects as submitted, advise that Council would accept the \$125,000 or an amount up to the \$350,000 election funding offer for alternative community safety infrastructure.
2. That local MPs Donna Bauer and Elizabeth Miller, and Inga Peulich MLC, be advised of Council's response to the Minister.

#### 1. Executive Summary

Council was advised by the Department of Justice in its letter dated 18 October 2011 that a \$350,000 funding allocation was confirmed as a contribution to CCTV systems as a pre-election commitment in Aspendale and Moorabbin. The letter is included as *Attachment A*.

Council, at its 17<sup>th</sup> December 2012 Council meeting, approved a submission to the Minister for Crime Prevention, Andrew McIntosh MP, for funding to deliver CCTV systems in

Moorabbin and Aspendale that were based on a total project cost of \$324,593.50 for the purchase, installation, maintenance and other associated resources required over a five year project life of the systems. Council was clear at this meeting that the projects could only be implemented when the total costs of the projects were funded.

Subsequently, the previous Minister for Crime Prevention, Andrew McIntosh MP, advised Council that he was prepared to provide Council with a funding agreement providing for a maximum grant of \$125,000 (GST exclusive). The Minister's letter, dated 10<sup>th</sup> April 2013, indicated that if Council does not execute the agreements in relation to the funding by the 30<sup>th</sup> April 2013, the Minister would consider that Council has elected not to accept the Government's offer of funding. The Minister's letter is included as *Attachment B*.

## 2. Background

The Council officer report that was considered by Council, together with Council's Resolutions from its 17<sup>th</sup> December 2012 Ordinary Council meeting, are attached as *Attachment C*.

## 3. Discussion

### 3.1. Council Plan Alignment

The installation of CCTV cameras in conjunction with other infrastructure works planned for the sites submitted aligns with Council's *Community Safety Strategy 2009- 2012*.

### 3.2. Consultation/Internal Review

Following Council's Resolution of the 17<sup>th</sup> December 2012, further community consultation in Aspendale and Moorabbin was conducted and the results included in Council's submission. The results indicated strong support for the introduction of the cameras, with over 90% of respondents in both Aspendale and Moorabbin supporting the proposal to install CCTV cameras. Respondents believe that CCTV cameras will:

- deter anti-social and criminal behaviour
- make it easier for Police and Council to identify culprits
- provide evidence for prosecution
- make people feel safer
- deter rubbish dumpers
- improve safety
- provide more security

### 3.3. Options

The following options are proposed for Council's consideration:

#### 3.3.1. Option 1

That Council take no further action in relation to responding to Minister McIntosh's letter of the 10<sup>th</sup> April 2013. In accordance with Minister McIntosh's letter, this will indicate that Council has elected not to accept the Government's offer of \$125,000 towards the funding of CCTV systems.

#### 3.3.2. Option 2

That Council execute agreements proposed by Minister McIntosh for total funding of \$125,000 (GST exclusive) and that Council allocates \$199,594 to ensure that



the CCTV projects can be implemented effectively and in total over a five year project life.

Council may need to reprioritise its capital works program to accommodate this capital works project.

### 3.3.3. Option 3

That Council write to the Minister for Crime Prevention expressing its disappointment that Minister McIntosh's offer of \$125,000 falls well short of the actual cost of implementing the CCTV systems as submitted and on that basis Council cannot accept the Government's offer of an inadequate amount of funds to deliver both projects effectively.

### 3.3.4 Option 4

That Council write to the Minister for Crime Prevention stating that the offer of \$125,000 cannot deliver the CCTV projects as submitted and falls well short of the election commitment as stated in the letter from the Department of Justice to Council, dated 18 October 2011, that confirmed an allocation of \$350,000 as a contribution for CCTV systems in Aspendale and Moorabbin, and therefore the Minister is requested to reconsider the projects as submitted.

### 3.3.5 Option 5

That Council write to the Minister for Crime Prevention advising the acceptance of the \$125,000 funding or an amount up to \$350,000 for alternative community safety initiatives.

## 4. Conclusion

Minister McIntosh's \$125,000 funding offer to deliver CCTV systems in Aspendale and Moorabbin falls well short of the cost to effectively implement the projects and is contrary to the previous advice from the Department of Justice that a \$350,000 pre-election commitment was allocated for CCTV systems in Aspendale and Moorabbin.

The implementation of CCTV systems is complex and relatively costly. While CCTV may be useful in improving community perceptions of safety and providing police with an evidentiary tool to prosecute offenders that commit offences in the areas, they are but one aspect of developing Kingston's community safety initiatives. Thus, the sites selected for installation of CCTV systems are areas where Council plans to undertake other enhancement works which, together with the installation of the CCTV systems, would optimise community safety in these areas.

Council's Community Safety Strategy and input from the Community Safety Reference Group will continue to provide advice and guidance for the implementation of initiatives that will improve community safety for communities in Kingston.

### 4.1. Environmental Implications

N/A

### 4.2. Social Implications

CCTV installation in the preferred locations would assist in addressing community perceptions of safety and are one aspect of a range of initiatives undertaken by Council to improve the safety of the community.

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### 4.3. Resource Implications

Council has contributed significant staff time in developing the submissions for CCTV installations within the city in response to the 2011 confirmation of a \$350,000 allocation by the State Government. The Government's offer of \$125,000 to implement CCTV systems falls short of the \$324,593.50 required for the purchase, installation, maintenance and other associated resources required for the system over its five year life expectancy.

### 4.4. Legal / Risk Implications

N/A.

## 5. Attachments

- 5.1 Attachment A - Letter from the Department of Justice dated 18 October 2011 (*Trim 13/36726 – attachments not included due to bulk and previously provided to Councillors*)
- 5.2 Attachment B - Letter from Minister for Crime Prevention, Andrew McIntosh MP dated 10 April 2013 (*Trim 13/34626*)
- 5.3 Attachment C - Ordinary Council Report - 17 December 2012 (*Trim 12/130249*)
- 5.4 Attachment D - Ordinary Council Meeting Resolution dated 17<sup>th</sup> December 2012 (*Trim 13/36236*)

Author: Rob Crispin, Manager, Community & Aged Services

Reviewed and Approved By: Mauro Bolin, General Manager, Community Sustainability



# **Special Meeting of Council Minutes**

**Monday 29 April 2013**

**The meeting commenced at 6.00pm**

**in the**

**Council Chamber**

**1230 Nepean Highway, Cheltenham**

**Present:** Cr Ron Brownlees OAM (Mayor)  
Cr Tamara Barth  
Cr Tamsin Bearsley  
Cr David Eden  
Cr Geoff Gledhill  
Cr Paul Peulich  
Cr John Ronke  
Cr Steve Staikos  
Cr Rosemary West OAM

**In Attendance:** John Nevins, Chief Executive Officer  
Mauro Bolin, General Manager Community Sustainability  
Anthony Basford, Acting General Manager Organisational  
Development & Governance  
Sarah Bishop, Manager Communications & Public Relations  
Phil DeLosa, Program Leader Governance  
Stephanie O’Gorman, Governance Officer

Council was unable to provide public notice of the meeting in accordance with Section 89(4) of the Local Government Act 1989. Pursuant to Section 89(4A)(b) of the Act the circumstances for this matter to be considered urgently are that the Minister for Crime Prevention asked that Council execute and return funding agreements no later than 30 April 2013 to secure funding for the project being the subject of the report.

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**1. Apologies**

There were no apologies submitted to the meeting.

**2. Disclosures by Councillors, Officers or Contractors of any Conflict of Interest**

There were no disclosures by Councillors, Officers or Contractors of any Conflict of Interest.

**3. Items of Business:****P67 CCTV Systems for Moorabbin and Aspendale****Moved: Cr Ronke****Seconded: Cr West**

That Council:

1. Write to the Minister for Crime Prevention, Edward O'Donohue, MP, advising:
  - a) That the previous Minister for Crime Prevention, Andrew McIntosh, MP's offer of \$125,000 cannot deliver the CCTV projects as submitted and falls short of the election commitment as stated in the letter from the Department of Justice to Council, dated 18 October 2011. This letter confirmed an allocation of \$350,000 as a contribution for CCTV systems in Aspendale and Moorabbin.
  - b) Request the Minister to reconsider the offer and provide full funding of \$324,593.50 to deliver the CCTV system projects as previously submitted by Council.
  - c) Should Minister O'Donohue not provide full funding of \$324,593.50 to deliver the CCTV system projects as submitted, advise that Council would accept the \$125,000 or an amount up to the \$350,000 election funding offer for alternative community safety infrastructure.
2. That local MPs Donna Bauer and Elizabeth Miller, and Inga Peulich MLC, be advised of Council's response to the Minister.

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**Amendment****Moved: Cr Staikos****Seconded: Cr Peulich**

That Council:

1. Write to the Minister for Crime Prevention, Edward O'Donohue, MP, advising:
  - a) That the previous Minister for Crime Prevention, Andrew McIntosh, MP's offer of \$125,000 cannot deliver the CCTV projects as submitted and falls short of the election commitment as stated in the letter from the Department of Justice to Council, dated 18 October 2011. This letter confirmed an allocation of \$350,000 as a contribution for CCTV systems in Aspendale and Moorabbin.
  - b) Request the Minister to reconsider the offer and provide full funding of \$324,593.50 to deliver the CCTV system projects as previously submitted by Council.
  - c) Should Minister O'Donohue not provide full funding of \$324,593.50 to deliver the CCTV system projects as submitted, advise that Council would accept the \$125,000 or an amount up to the \$350,000 election funding offer for alternative community safety infrastructure.
  - d) And that a three month extension be requested from the Minister to allow for extensive community consultation in partnership with the State Government and Victoria Police relating to both sites (and CCTV cameras generally).
2. That local MPs Donna Bauer and Elizabeth Miller, and Inga Peulich MLC, be advised of Council's response to the Minister.

The Amendment was put and **CARRIED**

The Amendment became the Motion

**Amendment****Moved: Cr Peulich****Seconded: Cr Ronke**

That Council:

1. Write to the Minister for Crime Prevention, Edward O'Donohue, MP, advising:
  - a) That the previous Minister for Crime Prevention, Andrew McIntosh, MP's offer of \$125,000 cannot deliver the CCTV projects as submitted in terms of full operating and maintenance costs.
  - b) Request the Minister to reconsider the offer and provide full funding of \$324,593.50 to deliver the CCTV system projects as previously submitted by Council.

- 
- c) Should Minister O'Donohue not provide full funding of \$324,593.50 to deliver the CCTV system projects as submitted, advise that Council would accept the \$125,000 or an amount up to the \$350,000 election funding offer for alternative community safety infrastructure.
- d) Further that a three month extension be requested from the Minister to allow for extensive community consultation in partnership with the State Government and Victoria Police relating to both sites (and CCTV cameras generally).
2. That local MPs Donna Bauer and Elizabeth Miller, and Inga Peulich MLC, be advised of Council's response to the Minister.

The Amendment was put and **CARRIED**

The Amendment became the Motion

The Motion was put and **CARRIED**

**A Division was called**

**DIVISION**

**FOR:** Crs Staikos, Ronke, Bearsley, Barth, West, Gledhill and Brownlees (7)

**AGAINST:** Crs Eden and Peulich (2)

**CARRIED**

The meeting closed at 6.56pm.





**City of Kingston  
Special Meeting of Council**

**Agenda**

**15 July 2013**

Proposed expenditure/cost - Aspendale	Proposed budget		
	Election Commitment	Other	Item Total
Capital Improvements to the foreshore car park		\$200,000 (Council)	\$200,000 (Council)
United Energy Establishment Fee	\$1,500		\$1,500
United Energy Annual Charge	\$800 (TBC)		\$800 (TBC)
Project Management Staff Time (based on 0.2 band 5 position is \$15,000 annually x 5 years plus 4% CPI each year)*	\$81,245		\$81,245
Recruitment and selection costs: Human Resources staff time 16 hours x \$70 per hour = \$1,120 3 interviews and preparation x 3 staff for 3 hour each = 27 hours x \$70 per hour = \$1,890 Position Advertising = \$500 Induction time 16 hours x \$70 per hour = \$1,120		\$4,630 (Council)	\$4,630 (Council)
Signage and installation	\$2000		\$2000
Replacement of existing camera with equipment and installation of 6 new cameras (Attachments 11 - [\$16,700] & 12 - [\$36,300])	\$53,000		\$53,000
Dismounting and re-mounting the cameras in 2013/14	\$2,500		\$2,500
Maintenance of 6 cameras (Attachment 13) (2,500 per maintenance x 6 monthly for 5 years)	\$25,000		\$25,000
<b>Sub Total</b>	<b>\$166,045</b>	<b>\$204,630</b>	<b>\$370,675</b>
10% Contingency: camera modifications installation variables • other minor items over 5 years unexpected variations in CPI	\$16,604.50		\$16,604.50
<b>Total</b>	<b>\$182,649.50</b>	<b>\$204,630</b>	<b>\$387,279.5</b>

\*This officer will cover this project as well as the Moorabbin Community Safety Project, submitted jointly with this application.

**City of Kingston  
Special Meeting of Council**

**Agenda**

**15 July 2013**

**City of Kingston  
Special Meeting of Council**

**Agenda**

**15 July 2013**

Proposed expenditure/cost* - Moorabbin	Proposed budget		
	DOJ Grant	Other	Item Total
Capital Improvements around the station entry and bus interchange		\$475,000	\$475,000
Project Management Staff Time*	\$0	\$0	\$0
Signage and installation	\$2000		\$2000
Site A - 5 CCTV cameras, equipment and installation (see Option B in Attachment 14)	\$22,000		\$22,000
Site A - Maintenance - labour and materials (\$132 per quarter x 4 quarters = \$528 per annum) x 5 years = \$2,640 (see Option B in Attachment 14)	\$2,640		\$2,640
Site A - Elevated platform equipment for installation and maintenance (\$1,650 per hire x 4 quarters = \$6,600 per annum) x 5 years - \$33,000 (see Option B in Attachment 14)	\$33,000		\$33,000
Site A - Additional funds to cover any lighting improvements that may need to occur (to be assessed after installation)	\$20,000		\$20,000
Site B - 3 CCTV cameras, equipment and installation (Attachment 15)	\$24,400		\$24,400
Site B - Maintenance of 3 cameras (\$2,500 per maintenance x 6 monthly for 5 years)	\$25,000		\$25,000
<b>Sub Total</b>	<b>\$129,040</b>	<b>\$475,000</b>	<b>\$604,040</b>
10% Contingency: <ul style="list-style-type: none"> <li>• camera modifications</li> <li>• installation variables</li> <li>• other minor items over 5 years</li> <li>• unexpected variations in CPI</li> </ul>	\$12,904		\$12,904
<b>Total</b>	<b>\$141,944</b>	<b>\$475,000</b>	<b>\$616,944</b>

\* The cost of the Council Officer funded by the project and other staff time has been included in the 'Aspendale Foreshore Car Park Community Safety Project' funding application submitted jointly with this application.