

Regulation 51

REQUEST FOR PROPERTY INFORMATION

Contact Building Department t 9581 4130 e info@kingston.vic.gov.au



PLEASE PRINT

From: Owner/Agent of owner

Tick box if you do NOT wish to be contacted via email:

Applicant: _____

Postal Address: _____

M: _____ P: _____ E: _____

Subject Property Address:

Number: _____ Street/Road: _____ Suburb: _____

Lot/s: _____ PS/LP: _____ Vol: _____ Fol: _____

Proposed Development:

In accordance with the provisions of Regulation 51 of the Building Regulations 2018, I hereby request Council to provide the following property information:

Please tick the boxes applicable to the information that you require.

Regulation 51 (1) ('Office Use Only' Cashier Code RC- BINF)

- Details of any Building Permit or Certificate of Final Inspection issued in the preceding 10 years;
- Details of any statement issued under regulations 64, 65, 66, 67 & 231, 232 of the Building Regulations; and
- Details of any current notice, order, certificate or statement issued under the Act or Building Regulations.

Regulation 51 (2) ('Office Use Only' Cashier Code RC- BINF)

- Land liable to flooding (Reg. 153, Special Building Overlay);
- Land prone to termites (Reg. 150);
- Land prone to significant snowfalls (Reg. 152);
- Designated land or works (Reg. 154, Land Subject to Inundation Overlay); and
- Designated bushfire prone area (Reg. 156).

Regulation 51 (3) ('Office Use Only' Cashier Code RC- BINF)

- Inspection approval dates of the mandatory inspection stages of building works carried out on the land in the preceding 10 years.

Please Tick:

For **standard requests** there is a turnaround time of up to **10 working days** from the time the application is received by the Building Department and the application fee is \$47.90 per sub-regulation. Complex inquiries may take longer; and

For **priority requests** there is a turnaround time of up to **48 hours** from the time the application is received by the Building Department and the application fee is double the standard rate per sub-regulation (\$95.90).

Privacy Statement

Personal information collected by Council is used for municipal purposes as specified in the Local Government Act 1989. The personal information will be held securely and used solely by Council for these purposes and/or directly related purposes. Council may disclose this information to other organisations if required or permitted by legislation. The applicant understands that the personal information provided is for the above purpose and that he or she may apply to Council for access to and/or amendment of the information. Requests for access and/or

correction should be made to Council's Privacy Officer. A full copy of our Privacy Policy may be obtained from the Kingston website: <http://www.kingston.vic.gov.au> or from one of our Customer Service Centres and Libraries.

Payment Form

Please return this form with payment and ensure the form is completely filled out prior to obtaining a receipt.

Applicant's Name: _____

Applicant's Postal Address: _____

Subject Property Address:

Number: _____ Street/Road: _____

Suburb: _____ Postcode: _____

Description of Works:

Description: _____

Signature

Applicant: _____ Date: _____

For office use only

MISCELLANEOUS	ACCOUNT NO.	AMOUNT	CASHIERS CODE	RECEIPT NO.
Building Property Information	1520.1245	\$47.90 each; or \$95.90 each Priority Request	BINF (Reg. 1,2 & 3)	

Credit Card authorisation

Your signature below is an authority for Council to issue a sales voucher for the amount shown below as your payment for this account.

VISA Master Card Amex

Card number: _____

Expiry _____

Amount \$ _____

Cardholder Name _____

Signature _____

community inspired leadership